



**PO BOX 2175 • COPPELL, TX 75019 • PHONE (866) 462-8681 • FAX (866) 462-5365
 • THIS ORDER FORM MUST BE RECEIVED FOR ORDER PROCESSING •**

BILLING:

Company Name:		
Date:	PO#:	Contact:
Billing Address:		
City:	State:	ZIP Code:
Phone:	Fax:	Email:

SHIPPING: ALL ORDERS REQUIRING APPOINTMENTS, INSIDE DELIVERY, RESIDENTIAL, LIFTGATE, PALLET JACKS OR LIMITED ACCESS ARE SUBJECT TO ALTERNATE FREIGHT BILLING. PLEASE LET US KNOW AHEAD OF TIME IF YOU BELIEVE YOU WILL NEED ASSISTANCE WITH DELIVERY OR WILL NEED A SPECIAL DELIVERY VEHICLE.

Company Name:		
Shipping Address:		
City:	State:	ZIP Code:
Phone:	Fax:	Contact:
Receiving Hours:	Earliest Delivery Date:	Latest Delivery Date:
Do you have a loading dock?	Do you have a forklift?	Do you have a pallet jack?
Do you need inside delivery?	If yes, is there a freight elevator?	

Is your order being delivered to a hotel, school, convention center or church?

Special Delivery Instructions:

ORDER DETAILS:

Sales Person: Stephanie Dufur		
Artwork Colors: ___1 ___2 ___3 ___4 ___4 Color Process	Quantity:	
Description:	Quote #:	Artwork Supplied: ___yes ___no
Special Instructions or Comments:		

CREDIT CARD AUTHORIZATION:

NAME ON CARD:	BILLING ADDRESS:	
Card: ___M/C ___VISA ___DISCOVER ___PAYPAL	CARD #:	EXP : ___/___ CVV: _____

IMPORTANT INFO – PLEASE READ AND SIGN:

BY SIGNING THIS AGREEMENT YOU GIVE CUSTOMIZEDWATER CO. THE RIGHT TO CHARGE YOUR CREDIT CARD FOR THE AMOUNT AUTHORIZED BY YOU THE CARDHOLDER. A COPY OF A PAID INVOICE WILL BE E-MAILED/FAXED TO YOU AFTER YOUR CREDIT CARD IS CHARGED OR PAYMENT IS RECEIVED IN FULL. CUSTOMER ATTESTS TO FINANCIAL RESPONSIBILITY AND AGREES TO COMPENSATE CUSTOMIZED WATER CO. FOR ORDERS PLACED. CUSTOMER UNDERSTANDS THAT OUR SERVICES/PRODUCTS ARE PREPAID PER THE TERMS OF OUR AGREEMENT AND OUR COMPANIES POLICY. CUSTOMER AKNOWLEDGES THAT THE NAME ON THE CREDIT CARD AND BANK STATEMENT FOR PROCESSED PAYMENT TRANSACTIONS WILL BE CUSTOMIZED WATER CO. CUSTOMER GUARANTEES PERSONAL RESPONSIBILITY FOR REPAYMENT OF SERVICES/PRODUCTS RENDERED. PRICES ARE SUBJECT TO OVER/UNDER RUN, RE-ORDERS AND SHIPPING CHARGES.

X _____
 SIGNATURE DATE